



NOISE VARIANCE APPLICATION CHECKLIST

The following information is required to review and process the Noise Variance Permit Application and **a minimum of 10 days (prior to the project start date) is required for review and processing**. Please read the attached "How to File a Noise Variance Request in the City of Long Beach" for more information.

- Noise Variance Application**
- Sample Public Distribution Letter**
- Sample Public Distribution Map and/or List**
- Payment: \$270.00**

(for check payment, make payable to the City of Long Beach, Department of Health & Human Services)

ONCE APPROVED, THE APPLICANT CAN PICK-UP THE VARIANCE
COMPLETION OF THE CHECKLIST/APPLICATION DOES NOT GUARANTEE COMPLIANCE WITH STATE LAW
NOR DOES IT GUARANTEE APPROVAL.
THIS IS SOLELY INTENDED AS A GUIDELINE FOR PROPER APPLICATION SUBMITTAL



HOW TO FILE A NOISE VARIANCE REQUEST IN THE CITY OF LONG BEACH

Pursuant to Chapter 8.80.340 of the Long Beach Municipal Code, the Noise Control Officer is authorized to grant variances for exemption from any provision of the Noise Ordinance.

INSTRUCTIONS:

1. Any person seeking a variance shall file an application with the Noise Control Program. A minimum of ***ten (10) working days*** prior to the commencement of the requested activity will be required to process the variance as stipulated in these guidelines.
2. The application shall contain information, which demonstrates that bringing the source of the sound or activity for which the variance is sought into compliance, would create an unreasonable hardship on the applicant, community, or other persons.
3. A fee of **\$270.00**, as stipulated in the most current City of Long Beach, Department of Health and Human Services Fee Resolution, shall accompany the variance application (this is a non-refundable fee).
4. A separate application is to be filled for each noise source.
5. Notice of application for a variance shall be published per rules established by Noise Control Program, which include (but are not limited to):
 - a. All residents whom the Noise Control Program determines may be adversely affected by the noise shall be notified at a minimum of ***72 hours prior*** to granting of the variance via a public notification and/or letter**
 - b. A list of residences contacted shall be provided to the Noise Control Program prior to distribution of the notification and/or letter***
 - c. Any individual who claims to be adversely affected by the issuance of the variance may file a statement with the Noise Control Program containing information to support his/her claim.
 - d. If at any time the Noise Control Program finds that a sufficient controversy exists regarding an application, a public hearing will be held.
6. In determining whether to grant or deny an application, the Noise Control Program shall balance the hardship on the applicant, the community, and/or other persons affected.
7. Applicants for variances and persons contesting variances may be required to submit such information as the Noise Control Program may reasonably require.
8. A variance is to be granted by permit to the applicant containing all necessary conditions, including (but not limited to) a time limit on the approved project.
9. Noncompliance with any condition of the variance shall terminate the variance.
10. The term of the variance may not exceed three hundred sixty-five days from the date of issuance (1 year). An application for an extension will be treated as an application for a new variance.

*****Public Notification is to be performed at least 72 hours prior to granting of the variance*****

******ATTACH A LIST OF RESIDENCES THAT WILL BE CONTACTED AND PROCEDURE FOR NOTIFICATION******



NOISE VARIANCE APPLICATION

VARIANCE APPLICANT

Operator/DBA: _____ Name: _____

Address: _____ City/State _____ Zip code: _____

Office # _____ Mobile# _____ Email: _____

NOISE SOURCE INFORMATION

Name: _____ Phone: _____

Address: _____ Long Beach, CA Zip code: _____

Describe type of work
(attach scope of work/additional sheets as needed): _____

Start Date _____ End Date _____

Start Time _____ End Time _____

Occurring Day(s): Sun Mon Tues Wed Thurs Fri Sat

With the understanding that the requested variance is as described above, and the applicant with all other requirements that may be imposed by the Department of Health and Human Services, the undersigned requests a Noise Variance Permit per Section 8.30.340 of the Long Beach Municipal Code.

Noise Variance Permit cost: **\$270.00**, made payable to the City of Long Beach (non-refundable)

Printed Name of Applicant

Signature of Applicant

Date

CONDITIONAL NOISE VARIANCE INFORMATION

1. _____
2. _____
3. _____

FOR OFFICE USE ONLY

Approved Rejected Approved w/Conditions (see above) Payment Received Pymt. Type: _____ Received by: _____

Approved by Noise Control Officer

Date

Complaint Restrictions / Reason for Rejection:

«COMPANY LETTERHEAD»

«Date»

To whom it may concern:

The purpose of this letter is to inform residents in the area surrounding «**Location**» of ongoing construction activity scheduled for «**Work_Timeframe**». As part of an ongoing project, «**Company_Name**» will have a «**Reason_for_Variance**»

«**Company_Name**» is working to comply with Noise Variance procedures as required by the City of Long Beach Health Department's Noise Control Program, including notifying the surrounding neighborhood of the project. All mitigating efforts will be followed to reduce the noise impact to the community. Efforts such as using less noisy equipment and locating equipment as far from residences as possible will be implemented.

If you have any questions or noise concerns, please contact «**Company_Project Manager**» at «**Company_Contact Number**». Should you have any questions regarding the Noise Variance procedures and/or the Noise Control Program, you may call the City of Long Beach Noise Control Program at (562) 570-4126.

«**Company_Project Manager**», Project Manager: «**Company_Contact Number**»
«**Company_Project Superintendent**» Project Superintendent: «**Company_Contact Number_2**»

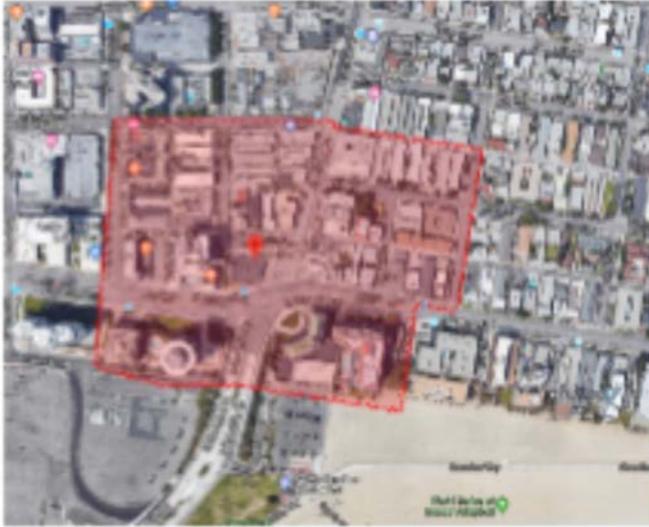
Sincerely,

«**Company_Name**»
«**Company_Address**»
«**City**», «**State**» «**ZIP_Code**»
«**Phone**»
«**Email**»



NOISE VARIANCE APPLICATION

Example of Distribution Map & List



No. Home	Address	City	Zip Code	Link Contact
1001	1001 Ocean Avenue	Long Beach, CA	90802	
1002	1002 Ocean Avenue	Long Beach, CA	90802	
1003	1003 Ocean Avenue	Long Beach, CA	90802	
1004	1004 Ocean Avenue	Long Beach, CA	90802	
1005	1005 Ocean Avenue	Long Beach, CA	90802	
1006	1006 Ocean Avenue	Long Beach, CA	90802	
1007	1007 Ocean Avenue	Long Beach, CA	90802	
1008	1008 Ocean Avenue	Long Beach, CA	90802	
1009	1009 Ocean Avenue	Long Beach, CA	90802	
1010	1010 Ocean Avenue	Long Beach, CA	90802	
1011	1011 Ocean Avenue	Long Beach, CA	90802	
1012	1012 Ocean Avenue	Long Beach, CA	90802	
1013	1013 Ocean Avenue	Long Beach, CA	90802	
1014	1014 Ocean Avenue	Long Beach, CA	90802	
1015	1015 Ocean Avenue	Long Beach, CA	90802	
1016	1016 Ocean Avenue	Long Beach, CA	90802	
1017	1017 Ocean Avenue	Long Beach, CA	90802	
1018	1018 Ocean Avenue	Long Beach, CA	90802	
1019	1019 Ocean Avenue	Long Beach, CA	90802	
1020	1020 Ocean Avenue	Long Beach, CA	90802	
1021	1021 Ocean Avenue	Long Beach, CA	90802	
1022	1022 Ocean Avenue	Long Beach, CA	90802	
1023	1023 Ocean Avenue	Long Beach, CA	90802	
1024	1024 Ocean Avenue	Long Beach, CA	90802	
1025	1025 Ocean Avenue	Long Beach, CA	90802	
1026	1026 Ocean Avenue	Long Beach, CA	90802	
1027	1027 Ocean Avenue	Long Beach, CA	90802	
1028	1028 Ocean Avenue	Long Beach, CA	90802	
1029	1029 Ocean Avenue	Long Beach, CA	90802	
1030	1030 Ocean Avenue	Long Beach, CA	90802	
1031	1031 Ocean Avenue	Long Beach, CA	90802	
1032	1032 Ocean Avenue	Long Beach, CA	90802	
1033	1033 Ocean Avenue	Long Beach, CA	90802	
1034	1034 Ocean Avenue	Long Beach, CA	90802	
1035	1035 Ocean Avenue	Long Beach, CA	90802	
1036	1036 Ocean Avenue	Long Beach, CA	90802	
1037	1037 Ocean Avenue	Long Beach, CA	90802	
1038	1038 Ocean Avenue	Long Beach, CA	90802	
1039	1039 Ocean Avenue	Long Beach, CA	90802	
1040	1040 Ocean Avenue	Long Beach, CA	90802	
1041	1041 Ocean Avenue	Long Beach, CA	90802	
1042	1042 Ocean Avenue	Long Beach, CA	90802	
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1045	1045 Ocean Avenue	Long Beach, CA	90802	
1046	1046 Ocean Avenue	Long Beach, CA	90802	
1047	1047 Ocean Avenue	Long Beach, CA	90802	
1048	1048 Ocean Avenue	Long Beach, CA	90802	
1049	1049 Ocean Avenue	Long Beach, CA	90802	
1050	1050 Ocean Avenue	Long Beach, CA	90802	