

**LONG BEACH CONTINUUM OF CARE
BOARD MEETING MINUTES
DECEMBER 12, 2019
2:45 PM – 4:15 PM**

I. **CALL TO ORDER and INTRODUCTIONS:** Meeting called to order at 2:45 PM by Co-Chair Steve Be Cotte.

II. **ROLL CALL**

MEMBERS PRESENT: Jordan Wynne (United Way, Everyone In LA), Darrell Simien (Habitat for Humanity of Greater Los Angeles), Erin Simon (Long Beach Unified School District), Luther Richert (Mental Health America Los Angeles), Steve Be Cotte (Downtown Long Beach Alliance), Ben Espitia (Goodwill SOLAC), Edward Arnold (Apartment Association of CA So. Cities), Jina Lawler (The Children’s Clinic), Natalie Swit (National Council of Jewish Women-Long Beach), Sharon Wie (Interval House), Alison King (City of Long Beach, Housing Authority)

GUESTS PRESENT: Christopher Jimenez (Alliance for Housing and Healing), Dianka Lohay, (Long Beach Community College), Marjorie Solorzano (Mental Health America Los Angeles), Caitlyn Caldwell (Mental Health America Los Angeles), Martha Rangel (Interval House)

CITY OF LONG BEACH STAFF PRESENT: Teresa Chandler, Interim Deputy City Manager; Shannon Parker, Homeless Services Officer; Michelle Mel-Duch, Homeless Services Administrative Coordinator; Elsa Ramos, Special Projects Coordinator; Ariel Dianzon, Contracts and Grants Specialist – Finance; Michelle Lim, Community Program Technician; Christian Artizada, Coordinated Entry Systems Matcher; Chris Kau, HMIS Data and Performance Specialist, Felene An (HMIS Support Technician)

III. **REVIEW and APPROVAL of MINUTES for MEETING HELD ON SEPTEMBER 5, 2019**

Motion to approve the minutes as submitted made by Board Member Edward Arnold and seconded by Co-Chair Allison Kripp.

Motion approved unanimously.

IV. **NEW BUSINESS**

Homeless Management Information System (HMIS) vendor change to BitFocus - Clarity System

Michelle Mel-Duch provided an overview. The following handouts were distributed: HMIS Transition to Clarity System Overview and How Many California CoCs Recently Changed HMIS Software Vendors?

CoC Program Performance and Reallocation Policy Overview

Michelle Mel-Duch, Ariel Dianzon, and Chis Kau provided an overview of the following handouts: CoC Performance Measures, 2017 CoC Annual Performance Report Performance Measures and Goals Analysis, 2018 CoC Performance Measures Master-1stQT-201907-201909, and 2019 Long Beach CoC Reallocation Policy. The administrative team will meet with funded agencies to evaluate performance and discuss the reallocation policy.

Board Member Alison King joins the meeting at 3:10 PM

Housing Authority:

Board Member Allison King provided an overview of the following:

- Section 8 Housing Choice Voucher Program Update:
 - Section 8 voucher utilization is currently suspended since HUD funding was exhausted. The Housing Authority will focus on maintaining housed clients before taking on prospective applicants. More funding is expected possibly in March when the HUD budget is approved. Lease up is continued for VASH, HOPWA HIV, CoC Grant/CES current applicants since these vouchers are from a separate funding source. Section 8 project based vouchers committed to developers will be leased up. There are 121 units at Beacon Point and 38 units at Beacon Place.
- 2019 Family Unification Program NOFA:
 - HUD expects to award approximately \$20 million in new FUP vouchers to Public Housing Authorities (PHAs) that partner with a Public Child Welfare Agency (PCWA) and Continuum of Care (CoC) to administer assistance on behalf of the two eligible populations: families and youth who fit the HUD criteria.

CoC Board Governance:

Co-Chair Steve Be Cotte provided an overview.

Board Members terming out and honorary membership:

The following board members termed out:

- Alison King
- Ben Espitia
- Brian D'Andrea
- Sharon Wie

A certificate of appreciation and six-year honorary pin was given to each founding member.

Elections for Officer Secretary:

Motion: Board Member Erin Simon moved to elect Board Member Natalie Swit as Secretary. Seconded by Board Member Edward Arnold.

Motion approved.

Vacant Seats:

A CoC Election overview was provided:

- Vacant Seats:
 - Public Housing Authority
 - Work Force Development
 - Affordable Housing Developer
 - Emergency Solutions Grant

The following candidate submitted a professional biography:

- Martha Rangel (Emergency Solutions Grant)

The application was submitted after the deadline and will be reviewed during the next election. The Governance Subcommittee reported that elections will be extended until the next board meeting on March 10, 2020.

V. **UPCOMING MEETINGS**

Board Meeting: Tuesday, March 10, 2020

VI. **ANNOUNCEMENTS**

None

VII. **PUBLIC COMMENT**

None

VIII. **MEETING ADJOURNED**

Co-Chair Steve Be-Cotte adjourned the meeting at 4:03 PM.