

**LONG BEACH CONTINUUM OF CARE
BOARD MEETING MINUTES
SEPTEMBER 5, 2019
10:00 AM – 12:00 PM**

I. **CALL TO ORDER and INTRODUCTIONS:** Meeting called to order at 10:03 AM by Co-Chair Steve Be Cotte.

II. **ROLL CALL**

MEMBERS PRESENT: Allison Kripp (Homeless Services Advisory Committee), Steve Be Cotte (Downtown Long Beach Alliance), Ben Espitia (Goodwill SOLAC), Edward Arnold (Apartment Association of CA So. Cities), Luther Richert (Mental Health America Los Angeles), Brian D’Andrea (Century Villages at Cabrillo), Thomas Hudson (Advocate), Sharon Wie (Interval House), Alison King (City of Long Beach, Housing Authority), Jeffrey Johnson (Homeless Services Advisory Committee), Erin Simon (Long Beach Unified School District), Jina Lawler (The Children’s Clinic), James Howat (Community Advocate), Natalie Swit (National Council of Jewish Women-Long Beach)

GUESTS PRESENT: Kena Liggins-Tompkins (U.S. Veterans Initiative Long Beach), Jordan Wynne (United Way, Everyone In LA), Larry Williams (U.S. Veterans Initiative Long Beach), Darrell Simien (Habitat for Humanity of Greater Los Angeles), Mariel Fiedler (Century Villages at Cabrillo), Brittnee Hill (PATH), Anne O’Connor (1736 Family Crisis Center), John Andrews (Community Member), Veronique Johnson (Catholic Charities Los Angeles), Ana Guillen (Catholic Charities Los Angeles), Jessica Johnson (Alliance for Housing and Healing), Genna Vande-Stowwe (Kind Perspectives)

CITY OF LONG BEACH STAFF PRESENT: Teresa Chandler, Bureau Manager, Human Services, Shannon Parker, Homeless Services Officer, Michelle Mel-Duch, Homeless Services Administrative Coordinator, Amy Davis-Pacheco, Community Program Specialist, Michelle Lim, Community Program Technician, Christian Artizada, Coordinated Entry Systems Matcher

III. **REVIEW and APPROVAL of MINUTES for MEETING HELD ON JUNE 11, 2019 and AUGUST 14, 2019**

Motion to approve the minutes as submitted made by Board Member Edward Arnold and seconded by Co-Chair Allison Kripp.

Motion approved unanimously.

IV. **NEW BUSINESS**

2019 CoC Priorities

Shannon Parker provided an overview on the HUD priorities and local priorities that were approved at the August 14, 2019 meeting.

HUD's Priorities:

- Ending homelessness for all persons
- Creating a systemic response to homelessness
- Strategically allocating and using resources
- Using an Evidence-Based Approach
- Increasing employment
- Use a Housing First Approach

Local Priorities Approved by the Board:

- Renewal Projects
 - HMIS and SSO-CES
 - CoC Board voted to exempt from ranking, placed at the top of the priority listing as required CoC components
 - Permanent Supportive Housing
 - Transitional Housing
 - Rapid Rehousing
- New Projects
 - Permanent Housing Bonus Project
 - Domestic Violence Bonus Project

2019 CoC Renewal Application and Request for Proposals Summary

Shannon Parker provided an overview on the CoC New Project proposal submission and Ad Hoc Review Process. Parker reported the Long Beach CoC UFA and Long Beach CoC Planning projects will be included in the CoC Consolidated Application. Parker reported there are twenty (20) renewal projects for five (5) different component types; Supportive Services Only -Coordinated Entry System, Homeless Management Information System, Permanent Supportive Housing, Transitional Housing, Rapid Rehousing.

Parker reported there are two (2) new projects submitted one (1) Permanent Housing - Permanent Supportive Housing and one (1) Domestic Violence Transitional Housing - Rapid Rehousing.

- Proposal 1:
 - Mental Health America for "Home Run"
 - Permanent Housing - Permanent Supportive Housing
 - Funding Amount: \$403,888
- Proposal 2:
 - Interval House for "Domestic Violence Transitional Housing-Rapid Rehousing"
 - Transitional Housing-Rapid Rehousing
 - Funding Amount: \$447,019

Parker reported that all two (2) projects were recommended for funding by the Ad Hoc Committee.

Discussion ensued among the Board Members.

2019 CoC Ranking and Finalize Priority Listing

Michelle Mel-Duch provided an overview on the ranking and prioritization process for Tier 1 and Tier 2. Mel-Duch provided a summary of the 2019 Long Beach CoC Project Priority Listing and reported the projects were scored based on the performance evaluation tool the board approved on 8/14/2019. Mel-Duch reported Transition in Place – Youth straddles between tier 1 and tier 2 in the amount of \$164,763.

Discussion ensued among the Board Members. 2019 Long Beach CoC Project Priority Listing.

Motion to approve 2019 Long Beach CoC Project Priority Listing made by Board Member Brian D’Andrea and was seconded by Board Member Erin Simon.

Motion approved with the following abstentions: Board Member Luther Richert, Board Member Jina Lawler, Board Member Ben Espitia and Board Member Sharon Wie.

Program Updates

Parker provided an update for the following programs:

- Emergency Solutions Grant (ESG)
- Homeless Emergency Aid Program (HEAP)
- Homeless Housing, Assistance, and Prevention Program (HHAPP)
- California Emergency Solutions and Housing (CESH)

Alison King joins the meeting at 10:45 AM

Thomas Hudson joins the meeting at 11:00 AM

CoC Board Governance Subcommittee Update

Board Member Brian D’Andrea gave an update on the CoC Board Governance Subcommittee discussions regarding recruitment, onboarding, and representation. The subcommittee will review the CoC Governance Charter and Bylaws and share feedback. The subcommittee reviewed the board candidate professional biographies and recommended all the candidates for election.

The Subcommittee reviewed the CoC Board Census results and updated the CoC Board Members handout to include affiliations in diverse stakeholder categories. Recommendations were made to recruit representation for the law enforcement and local jails categories.

CoC Board Elections

Co-Chair Steve Be Cotte and Shannon Parker provided an overview of the Board composition. The 2019 CoC Board Members handout was distributed.

A CoC election overview was provided:

- Vacant seats:
 - 1 Business improvement district
 - 1 Education
 - 1 Faith based organization
 - 1 Homeless Services Advisory Committee
 - 2 Non-profit
 - 1 Private agencies

The following candidates submitted professional biographies:

- Darrell Simien (non-profit or faith based organization)
- Jordan Wynne (non-profit)
- Kena Liggins-Tompkins (non-profit)
- Steve Be Cotte (business improvement district, eligible for re-election)
- Erin Simon (education, eligible for re-election)
- Jeffrey Johnson (Homeless Services Advisory Committee, eligible for re-election)
- Edward Arnold (Apartment Association of CA So. Cities, eligible for re-election)
- Unseated candidates provided a brief introduction.

Discussion ensued among the board members.

Motion: Board Member Natalie Swit moved to re-elect Steve Be Cotte, Edward Arnold, Erin Simon, and Jeffrey Johnson. Seconded by Board Member Sharon Wie.

Motion approved.

Abstain: Steve Be-Cotte, Edward Arnold, Erin Simon, and Jeffrey Johnson

Motion: Board Member Jim Howat moved to elect Kena Liggins-Tompkins. Seconded by Board Member Sharon Wie.

Motion approved unanimously.

Motion: Board Member Jeffrey Johnson moved to elect Darrell Simien. Seconded by Board Member Jina Lawler.

Motion approved unanimously.

Motion: Board Member Steve Be Cotte moved to elect Jordan Wynne. Seconded by Board Member Natalie Swit.

Motion approved unanimously.

V. **UPCOMING MEETINGS**

Board Meeting: Tuesday, December 10, 2019

VI. **ANNOUNCEMENTS**

Board Member Natalie Swit provided information on an event hosted by the National Council of Jewish Women-Long Beach.

Co-Chair Allison Kripp provided information about the Downtown Long Beach Alliance Safety Program.

Shannon Parker provided an update on the Winter Shelter and the Year-Round Shelter.

Jordan Wynne provided information on the Everyone In Los Angeles Campaign training regarding homelessness.

VII. **MEETING ADJOURNED**

Co-Chair Steve Be-Cotte adjourned the meeting at 11:39 AM.