



**CITY OF LONG BEACH
DEPARTMENT OF FINANCIAL MANAGEMENT
BUSINESS LICENSE DIVISION
411 W. OCEAN BLVD, 2nd FLOOR, LONG BEACH CA 90802
562-570-6211**

MEDICAL MARIJUANA MANUFACTURING FACILITY

Owner/Operator	OFFICIAL INSPECTION REPORT	Inspection Date	Time In <input type="checkbox"/> AM <input type="checkbox"/> PM
DBA/ Facility Name	MMJ Permit Number		
Site Address	Email		

During an inspection of the premises at the above address, if any of the following item(s) were noted as "FAIL", correction within the time indicated is required:

GENERAL OPERATING CONDITIONS	PASS	FAIL
1. All marijuana activities shall occur only within an enclosed area of a medical marijuana business and shall not be visible from the exterior of the business.	<input type="checkbox"/>	<input type="checkbox"/>
2. The name and contact information of the Community Liaison shall be conspicuously posted on the main entry doors to the business.	<input type="checkbox"/>	<input type="checkbox"/>
SECURITY/SAFETY	PASS	FAIL
3. Each Medical Marijuana Business shall install and maintain a fully operational digital video surveillance and camera recording system.	<input type="checkbox"/>	<input type="checkbox"/>
4. The video and surveillance system shall, at a minimum, meet the following requirements: (a) Capture a full view of the public right-of-ways and any parking lot under the control of the medical marijuana business; (b) Be of adequate quality, color rendition and resolution to allow the ready identification of any individual committing a crime anywhere on or adjacent to the exterior of the property; (c) Record and maintain video for a minimum of thirty (30) days.	<input type="checkbox"/>	<input type="checkbox"/>
5. The surveillance system must be housed in a designated, locked, and secured room or other enclosure with access limited to authorized employees.	<input type="checkbox"/>	<input type="checkbox"/>
6. A sign shall be posted in a conspicuous place near each monitored location on the interior or exterior of the premises which shall be not less than twelve (12) inches wide and twelve (12) inches long, composed of letters not less than one (1) inch in height, stating "All Activities Monitored by Video Camera" or "These Premises are Being Digitally Recorded", or otherwise advising all persons entering the premises that a video surveillance and camera recording system is in operation at the facility and recording all activity.	<input type="checkbox"/>	<input type="checkbox"/>
7. The medical marijuana business shall install and use a fire and burglar alarm system. The security plan submitted to the City shall identify the company monitoring the alarm, including contact information.	<input type="checkbox"/>	<input type="checkbox"/>
8. The medical marijuana business shall install and use a safe for storage of any processed marijuana and cash on the property when the business is closed to the public. The safe shall be incorporated into the building structure or securely attached thereto.	<input type="checkbox"/>	<input type="checkbox"/>
ACCOUNTING/RECORD KEEPING	PASS	FAIL
9. The business has an electronic system that tracks inventory and sales.	<input type="checkbox"/>	<input type="checkbox"/>

OBSERVATIONS AND CORRECTIVE ACTIONS

SIGNING THE ABOVE NOTICE IS NOT AN ADMISSION OF THE FACTS OF THE VIOLATIONS SET FORTH THEREIN.

Business Representative

Reinspection Date (on or after)

BL Representative

SUMMARY OF THE CORRESPONDING LAWS AND REGULATIONS LISTED ON THE FRONT SIDE OF THIS FORM. THIS SUMMARY PAGE LISTS THE CORRESPONDING MUNICIPAL CODE SECTIONS FOR EACH ITEM. THE DEPARTMENT MAY CITE ADDITIONAL SECTIONS AS APPLICABLE.

1. All cultivation, production, distribution, possession, storage, display, sales or other distribution of marijuana shall occur only within an enclosed area of a medical marijuana business and shall not be visible from the exterior of the business. (LBMC 5.90.030)
2. The name and contact information for Liaison of the medical marijuana business shall be conspicuously posted on the main entry doors to the business. (LBMC 5.90.030)
3. Each Medical Marijuana Business shall install and maintain a fully operational digital video surveillance and camera recording system that monitors no less than the front and rear of the Property, all points of ingress and egress at the business, all points of sale within the business, all areas within the business where medical marijuana products are displayed for sale, and all limited access areas within the facility. (LBMC 5.90.040)
4. The video and surveillance system shall, at a minimum, meet the following requirements: (a) Capture a full view of the public right-of-ways and any parking lot under the control of the medical marijuana business; (b) Be of adequate quality, color rendition and resolution to allow the ready identification of any individual committing a crime anywhere on or adjacent to the exterior of the property; (c) Record and maintain video for a minimum of thirty (30) days. (LBMC 5.90.040)
5. The system shall be capable of recording all monitored areas in any lighting conditions and must be housed in a designated, locked, and secured room or other enclosure with access limited to authorized employees. Licensees must keep a current list of all authorized employees and service personnel who have access to the surveillance system and/or room on the licensed premises; (LBMC 5.90.040)
6. A sign shall be posted in a conspicuous place near each monitored location on the interior or exterior of the premises which shall be not less than twelve (12) inches wide and twelve (12) inches long, composed of letters not less than one (1) inch in height, stating "All Activities Monitored by Video Camera" or "These Premises are Being Digitally Recorded", or otherwise advising all persons entering the premises that a video surveillance and camera recording system is in operation at the facility and recording all activity as provided in this Section; (LBMC 5.90.040)
7. The medical marijuana business shall install and use a fire and burglar alarm system that is monitored by a company that is staffed twenty-four hours (24) a day, seven (7) days a week. The security plan submitted to the City shall identify the company monitoring the alarm, including contact information, and the City shall be updated within seventy-two (72) hours of any change of monitoring company. (LBMC 5.90.040)
8. The medical marijuana business shall install and use a safe for storage of any processed marijuana and cash on the property when the business is closed to the public. The safe shall be incorporated into the building structure or securely attached thereto. (LBMC 5.90.040)
9. Each Medical Marijuana Business shall utilize point of sale software to track inventory and sales. The point of sale software shall be, upon regulatory implementation of the MMRSA, compliant with the State Unique Identifier and Track and Trace Program (Business and Professions Code 19335(a)). (LBMC 5.90.160)