



**CITY OF LONG BEACH
DEPARTMENT OF FINANCIAL MANAGEMENT
BUSINESS LICENSE DIVISION
411 W. OCEAN BLVD, 2nd FLOOR, LONG BEACH CA 90802
562-570-6211**

MEDICAL MARIJUANA DISPENSARY

Owner/Operator	OFFICIAL INSPECTION REPORT	Inspection Date	Time In <input type="checkbox"/> AM <input type="checkbox"/> PM
DBA/ Facility Name	MMJ Permit Number		
Site Address	Email		

During an inspection of the premises at the above address, if any of the following item(s) were noted as "FAIL", correction within the time indicated is required:

GENERAL OPERATING CONDITIONS	PASS	FAIL
1. All marijuana activities shall occur only within an enclosed area of a medical marijuana business and shall not be visible from the exterior of the business.	<input type="checkbox"/>	<input type="checkbox"/>
2. A sign shall be posted in a conspicuous location inside each Property advising: (a) It is a violation of State Law to engage in the sale of marijuana or the diversion of marijuana for non-medical purposes; (b) The use of marijuana may impair a person's ability to drive a motor vehicle or operate heavy machinery; (c) Loitering at the location of a Medical Marijuana Business for an illegal purpose is prohibited by Penal Code §647(h); (d) This Medical Marijuana Business is licensed in accordance with the laws of the City of Long Beach; (e) Your membership will be terminated if you engage in the illegal sale or diversion of Medical Marijuana.	<input type="checkbox"/>	<input type="checkbox"/>
3. No Medical Marijuana Dispensary shall be open between the hours of eight (8) pm and nine (9) am.	<input type="checkbox"/>	<input type="checkbox"/>
4. The name and contact information of the Community Liaison shall be conspicuously posted on the main entry doors to the business	<input type="checkbox"/>	<input type="checkbox"/>
SECURITY/SAFETY	PASS	FAIL
5. Each Medical Marijuana Business shall install and maintain a fully operational digital video surveillance and camera recording system.	<input type="checkbox"/>	<input type="checkbox"/>
6. The video and surveillance system shall, at a minimum, meet the following requirements: (a) Capture a full view of the public right-of-ways and any parking lot under the control of the medical marijuana business; (b) Be of adequate quality, color rendition and resolution to allow the ready identification of any individual committing a crime anywhere on or adjacent to the exterior of the property; (c) Record and maintain video for a minimum of thirty (30) days.	<input type="checkbox"/>	<input type="checkbox"/>
7. The surveillance system must be housed in a designated, locked, and secured room or other enclosure with access limited to authorized employees. Licensees must keep a current list of all authorized employees and service personnel who have access to the surveillance system and/or room on the licensed premises;	<input type="checkbox"/>	<input type="checkbox"/>
8. A sign shall be posted in a conspicuous place near each monitored location on the interior or exterior of the premises which shall be not less than twelve (12) inches wide and twelve (12) inches long, composed of letters not less than one (1) inch in height, stating "All Activities Monitored by Video Camera" or "These Premises are Being Digitally Recorded", or otherwise advising all persons entering the premises that a video surveillance and camera recording system is in operation at the facility and recording all activity	<input type="checkbox"/>	<input type="checkbox"/>
9. The medical marijuana business shall install and use a fire and burglar alarm system. The security plan submitted to the City shall identify the company monitoring the alarm, including contact information.	<input type="checkbox"/>	<input type="checkbox"/>
10. A security guard or patrol, licensed by the State of California, should be generally located at an indoor guard station, during all hours of operation.	<input type="checkbox"/>	<input type="checkbox"/>
11. The medical marijuana business shall install and use a safe for storage of any processed marijuana and cash on the property when the business is closed to the public. The safe shall be incorporated into the building structure or securely attached thereto.	<input type="checkbox"/>	<input type="checkbox"/>
ACCOUNTING/RECORD KEEPING	PASS	FAIL
12. The Dispensary shall maintain an electronic point of sale inventory tracking and sales software system <ul style="list-style-type: none"> a. If doing delivery, the point of sale inventory tracking and sales software system must also provide for the creation of transportation manifests and the real time location tracking of the employee providing deliveries. 	<input type="checkbox"/>	<input type="checkbox"/>

OBSERVATIONS AND CORRECTIVE ACTIONS

SIGNING THE ABOVE NOTICE IS NOT AN ADMISSION OF THE FACTS OF THE VIOLATIONS SET FORTH THEREIN.

Business Representative

Reinspection Date (on or after)

BL Representative

SUMMARY OF THE CORRESPONDING LAWS AND REGULATIONS LISTED ON THE FRONT SIDE OF THIS FORM. THIS SUMMARY PAGE LISTS THE CORRESPONDING MUNICIPAL CODE SECTIONS FOR EACH ITEM. THE DEPARTMENT MAY CITE ADDITIONAL SECTIONS AS APPLICABLE.

1. All cultivation, production, distribution, possession, storage, display, sales or other distribution of marijuana shall occur only within an enclosed area of a medical marijuana business and shall not be visible from the exterior of the business. (LBMC 5.90.030)
2. A sign shall be posted in a conspicuous location inside each Property advising: (a) It is a violation of State Law to engage in the sale of marijuana or the diversion of marijuana for non-medical purposes; (b) The use of marijuana may impair a person's ability to drive a motor vehicle or operate heavy machinery; (c) Loitering at the location of a Medical Marijuana Business for an illegal purpose is prohibited by Penal Code §647(h); (d) This Medical Marijuana Business is licensed in accordance with the laws of the City of Long Beach; (e) Your membership will be terminated if you engage in the illegal sale or diversion of Medical Marijuana. (LBMC 5.90.060)
3. No Medical Marijuana Dispensary shall be open to or provide Medical Marijuana to qualified patients or employees between the hours of eight (8) pm and nine (9) am. (LBMC 5.90.0200)
4. The name and contact information for Liaison of the medical marijuana business shall be conspicuously posted on the main entry doors to the business. (LBMC 5.90.030)
5. Each Medical Marijuana Business shall install and maintain a fully operational digital video surveillance and camera recording system that monitors no less than the front and rear of the Property, all points of ingress and egress at the business, all points of sale within the business, all areas within the business where medical marijuana products are displayed for sale, and all limited access areas within the facility. (LBMC 5.90.040)
6. The video and surveillance system shall, at a minimum, meet the following requirements: (a) Capture a full view of the public right-of-ways and any parking lot under the control of the medical marijuana business; (b) Be of adequate quality, color rendition and resolution to allow the ready identification of any individual committing a crime anywhere on or adjacent to the exterior of the property; (c) Record and maintain video for a minimum of thirty (30) days. (LBMC 5.90.040)
7. The system shall be capable of recording all monitored areas in any lighting conditions and must be housed in a designated, locked, and secured room or other enclosure with access limited to authorized employees. Licensees must keep a current list of all authorized employees and service personnel who have access to the surveillance system and/or room on the licensed premises; (LBMC 5.90.040)
8. A sign shall be posted in a conspicuous place near each monitored location on the interior or exterior of the premises which shall be not less than twelve (12) inches wide and twelve (12) inches long, composed of letters not less than one (1) inch in height, stating "All Activities Monitored by Video Camera" or "These Premises are Being Digitally Recorded", or otherwise advising all persons entering the premises that a video surveillance and camera recording system is in operation at the facility and recording all activity as provided in this Section; (LBMC 5.90.040)
9. The medical marijuana business shall install and use a fire and burglar alarm system that is monitored by a company that is staffed twenty-four hours (24) a day, seven (7) days a week. The security plan submitted to the City shall identify the company monitoring the alarm, including contact information, and the City shall be updated within seventy-two (72) hours of any change of monitoring company. (LBMC 5.90.040)
10. A medical marijuana business engaged in retail sales shall retain and maintain a security guard or patrol, licensed by the State of California, generally located at an indoor guard station, during all hours of operation. (LBMC 5.90.040)
11. The medical marijuana business shall install and use a safe for storage of any processed marijuana and cash on the property when the business is closed to the public. The safe shall be incorporated into the building structure or securely attached thereto. (LBMC 5.90.040)
12. The Dispensary shall maintain an electronic point of sale inventory tracking and sales software system (LBMC 5.90.0160)
 - a. If doing delivery, the point of sale inventory tracking and sales software system must also provide for the creation of transportation manifests and the real-time location tracking of the employee providing deliveries. (LBMC 5.90.0140)