



Date: January 8, 2019  
To: Mayor and Members of the City Council  
From: Patrick H. West, City Manager *T.H.W.*  
Subject: **Working Group to Study City Advisory Bodies**

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The City's boards, commissions, and committees (advisory bodies) provide a way for residents who have special experience or interests to participate in the City's decision-making process by advising the City Council on numerous issues. Over the years, the City Council has added and deactivated a number of advisory bodies with a wide range of purposes and objectives.

The City currently has 242 commissioners in 35 active advisory bodies appointed by the Mayor and City Council. Six Commissions are mandated by the City Charter, where other advisory bodies may be created or deactivated by City Council action (Ordinance or Resolution). The City Council may also appoint representatives to serve on advisory bodies formed by regional districts or by state mandate.

On April 17, 2018, the City Manager provided a report to the Mayor and the City Council on City staff's efforts to clarify the role of the City's Advisory Boards, Commissions, and Committees. An amendment to Long Beach Municipal Code (LBMC) Chapter 2.18 – Advisory Boards, Commissions and Committees was subsequently placed on the City Council on July 10, 2018, outlining a series of proposed changes; however, the item was carried over to a future meeting to allow for broader input and an in-depth review of the advisory bodies' status.

To conduct a thorough review of the City's advisory bodies and receive input from a diverse cohort of stakeholders, the City Manager's Office collaborated with the Mayor's Office to create an informal working group of current Commissioners to review the status of the City's advisory bodies and report back to the City Council. The working group will conduct a comprehensive review of the proposed changes to the City's advisory bodies, as well as provide input and recommendations to the City Manager. Members of the working group will be selected by the Mayor and City Manager.

The working group will also review compensation of the advisory body members. Currently, 29 members from four City Charter Commissions and 18 from four non-Charter Committees receive stipends of \$100 per meeting, and 11 members from three non-City Charter bodies receive stipends of \$50 per meeting. It has been at least 20 years since any changes to the compensation of advisory bodies has occurred. A list of the City's active advisory bodies is attached.

A comprehensive report will be presented to the Mayor and City Council upon completion. If you have any questions, please call Assistant City Manager Tom Modica at (562) 570-5091.

ATTACHMENT

CC: CHARLES PARKIN, CITY ATTORNEY  
DOUGLAS P. HAUBERT, CITY PROSECUTOR  
LAURA L. DOUD, CITY AUDITOR  
TOM MODICA, ASSISTANT CITY MANAGER  
KEVIN JACKSON, DEPUTY CITY MANAGER  
REBECCA GARNER, ADMINISTRATIVE DEPUTY TO THE CITY MANAGER  
MONIQUE DE LA GARZA, CITY CLERK (REF. FILE #18-0573)  
DEPARTMENT HEADS

**ATTACHMENT A**

**City of Long Beach**

**Active Commissions, Boards, and Committees**

**As of October 2018**

<b>City Charter Committees</b>	<b>Members</b>	<b>Amount Paid</b>
Citizen Police Complaint Commission	10	<i>Not Paid</i>
Civil Service Commission	5	\$100/meeting (\$500/month max)
Harbor Commission	5	\$100/meeting (\$500/month max)
Parks and Recreation Commission	7	\$100/meeting (\$500/month max)
Planning Commission	7	\$100/meeting (\$500/month max)
Water Commission	5	\$100/meeting (\$500/month max)

<b>Non-Charter Committees</b>		<b>Amount Paid</b>
Airport Advisory Commission	7	
Belmont Shore Parking and BIAA Commission	6	
Board of Examiners, Appeals, and Condemnation	6	\$100/meeting (\$500/month max)
Board of Health and Human Services	13	
Citizens Advisory Commission on Disabilities	8	
Commission on Youth & Families	9	
Cultural Heritage Commission	7	
Economic Development Commission	11	
Homeless Services Advisory Committee	12	
Human Relations Commission	11	
Long Beach Transit Board of Directors	7	\$100/meeting (\$500/month max)
Marine Advisory Commission	9	
Pacific Gateway Workforce Investment Board	19	
Pedestrian Safety Advisory Commission	13	
Port of Long Beach Community Grants Advisory Committee	5	
Senior Citizen Advisory Commission	6	
Sustainable City Commission	10	
Technology and Innovation Commission	7	
The Long Beach Community Investment Company	7	
Transactions and Use Tax Citizens Advisory Committee	4	
Veterans Affairs Commission	9	
Disabled Access Appeals Board	2	\$100/meeting (\$500/month max)
Housing Authority of the City of Long Beach	9	\$50/meeting (\$250/month max)
Metropolitan Water District of Southern California	1	\$50/meeting
Vector Control District	1	\$50/meeting