City of Long Beach
Working Together to Serve

Memorandum

Date: May 1, 2018

To: Patrick H. West, City Manager

From: Craig A. Beck, Director of Public Works

For: Mayor and Members of the City Council

Subject: **Free Document Shredding Event – June 2, 2018**

Long Beach residents are invited to participate in a free document shredding event on Saturday, June 2, 2018, from 9:00 to 11:00 a.m., at Veterans Memorial Stadium, located at 5000 East Lew Davis Street.

A mobile shredding truck will provide residents with the opportunity to securely dispose of confidential documents, white or colored paper, manila file folders, and envelopes. There is a limit of three boxes per car. For more information, including event flyer, please visit www.longbeach-recycles.org.

If you have any questions regarding this matter, please call Diko Melkonian, Manager of Environmental Services Bureau, at (562) 570-2856.

CB:EC

ATTACHMENT

CC: CHARLES PARKIN, CITY ATTORNEY
LAURA L. DOUD, CITY AUDITOR
TOM MODICA, ASSISTANT CITY MANAGER
KEVIN JACKSON, DEPUTY CITY MANAGER
REBECCA GARNER, ASSISTANT TO THE CITY MANAGER
DEPARTMENT HEADS

DEPARTMENT OF PUBLIC WORKS
ENVIRONMENTAL SERVICES BUREAU

CITY OF LONG BEACH

FREE Document Shredding Event

Saturday, June 2, 2018 • 9:00 AM to 11:00 AM

The City of Long Beach is hosting a free shredding event to help residents securely dispose of confidential documents.

- 3 box maximum per car (no larger than 24x12x10" each)
- Mobile shredding truck on-site until truck gets full

Accepted:

Confidential documents, white or colored paper, manila file folders, and envelopes.

NOT Accepted:

Hanging file folders, metal objects, plastics, glass, plastic bags, food materials, batteries, weapons, hard drives, cell phones, 3-ring binders, cardboard or wet material.

Veteran's Memorial Stadium Parking Lot
5000 E. Lew Davis St.
(Enter from south on Conant St, event in west lot)

For more information:
Visit www.longbeach-recycles.org or call Environmental Services at 562-570-2850.

Long Beach Recycles @LBrecycles

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. This information is available in an alternative format by request to 562-570-2850. Printed on recycled paper.

LONG BEACH RECYCLES

WASTE MANAGEMENT

DEPARTAMENTO DE OBRAS PÚBLICAS
OFICINA DE SERVICIOS AMBIENTALES

CITY OF LONG BEACH

Evento GRATUITO de Destrucción de Documentos

Sábado, 2 de Junio del 2018 • 9:00 a.m. - 11:00 a.m.

La ciudad de Long Beach está organizando un evento gratuito de destrucción de documentos para ayudar a los residentes a disponer en forma segura de documentos confidenciales.

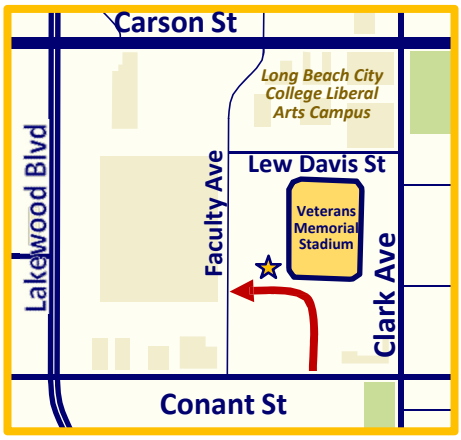
- Máximo de 3 cajas por auto (no debe exceder 24x12x10" por caja)
- El camión de destrucción móvil estará presente hasta que se llene

Aceptamos: Documentos confidenciales, papel blanco o de color, carpetas de archivos y sobres.

NO Aceptamos: Carpetas de archivo colgantes, objetos de metal, plásticos, plástico / bolsas de plástico, vidrio, materiales alimenticios, baterías, armas, discos duros internos o externos de computadora, celulares, carpetas de 3 anillos, cartón, o material mojado.

Estacionamiento de Veteran's Memorial Stadium—5000 E. Lew Davis St.

(Acceso desde el sur por Conant St, evento en el lote oeste)



Para más información:
Visite www.longbeach-recycles.org o llame a la Oficina de Servicios Ambientales al 562-570-2850.

Long Beach Recycles @LBrecycles

La ciudad de Long Beach planea ofrecer adaptaciones razonables de acuerdo a la Ley de Estadounidenses con Discapacidades de 1990. Esta información se encuentra disponible en formato alternativo pidiéndola al 562-570-2850.

LONG BEACH RECYCLES

WASTE MANAGEMENT