



**City of Long Beach**  
Working Together to Serve

**Memorandum**

Date: September 18, 2018

To: Patrick H. West, City Manager *T.M.*

From: Kelly Colopy, Director of Health and Human Services *KC*

For: Mayor and Members of the City Council

**Subject: City of Long Beach, CA Early Childhood Education Strategic Plan Launch Event**

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The Health and Human Services Department and the Mayor's Fund for Education cordially invite you to attend the official launch event of the Long Beach Early Childhood Education Strategic Plan (Plan) on Thursday, October 4, 2018, at 11:00 a.m., at the Long Beach Day Nursery, East Branch, at 3965 N. Bellflower Blvd.

The event will celebrate the launch of the Plan, highlight its development, provide opportunities for attendees to tour an early childhood education location, and identify areas of the Plan that individuals or organizations can champion or move forward. A presentation on the Plan is scheduled for the October 2, 2018 City Council Meeting.

We request that you please RSVP for the event. To do so, or to obtain more information, please contact Crystal Sanders, Community Health Bureau Secretary, at (562) 570-4120 or by email at [Crystal.Sanders@longbeach.gov](mailto:Crystal.Sanders@longbeach.gov).

We hope that you can join us.

CC: CHARLES PARKIN, CITY ATTORNEY  
LAURA L. DOUD, CITY AUDITOR  
TOM MODICA, ASSISTANT CITY MANAGER  
KEVIN JACKSON, DEPUTY CITY MANAGER  
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DEPARTMENT HEADS