



Date: August 3, 2018

To: Mayor and Members of the City Council

From: Patrick H. West, City Manager 

Subject: **Pedestrian Safety Advisory Committee**

As you may be aware, the Municipal Code provides for a Pedestrian Safety Advisory Committee (PSAC), which exists to determine whether any intersection utilized by children in coming to and from school poses a special problem of safety requiring the installation of an adult crossing guard. This Committee, which was established by initiative ordinance in 1978, has been struggling over the past several years due to the inability to maintain a quorum to conduct business. There is a need to reactivate the PSAC, and your assistance is needed to do this.

The ordinance is very specific in who shall serve on the PSAC. It reads:

The PEDESTRIAN SAFETY ADVISORY COMMITTEE shall be composed of one (1) representative from each council district, who shall be nominated by the respective councilperson of said district and appointed by the City Manager of the City of Long Beach; one (1) representative from the Long Beach Unified School District, who shall be appointed by the Superintendent of the Long Beach Unified School District; one (1) city traffic engineer, who shall be appointed by the city manager; one (1) representative of the nonpublic schools of the Long Beach area, who shall be appointed by the city manager; and the President of the Parent Teacher Association of the Long Beach Unified School District or a designee thereof.

It is respectfully requested that you identify one individual from your respective council districts that is willing to serve on the Committee. The Committee will meet two or three times per year, and would do so in the daytime. The names of your nominees, and their contact information, are needed by August 24, 2018. Please provide this information to Geoffrey Hall in my office. He can be reached by phone at ext. 6724, or by email at Geoffrey.Hall@longbeach.gov.

As with all City commissions, boards, and advisory committees, members of the PSAC will be required to undergo a Live Scan, as well as complete and file a Form 700 – Statement of Economic Interests.

Thank you for your assistance. Please let me know if you have any questions.

PHW:GH

cc. Craig Beck, Director of Public Works
Eric Widstrand, City Traffic Engineer