Date: June 20, 2017

To: Patrick H. West, City Manager

From: Amy J. Bodek, Director of Development Services

For: Mayor and Members of the City Council

Subject: Proactive Rental Housing Inspection Program Budget

On June 8, 2017, Development Services staff received a request for the Proactive Rental Housing Inspection Program (PRHIP) budget for Fiscal Year 2017. The requested information is presented below:

<table>
<thead>
<tr>
<th></th>
<th>FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>11.8</td>
</tr>
<tr>
<td></td>
<td>$1,261,057</td>
</tr>
<tr>
<td>Materials &amp; Supplies*</td>
<td>$288,540</td>
</tr>
<tr>
<td>Overhead</td>
<td>$453,639</td>
</tr>
<tr>
<td>Total</td>
<td>11.8</td>
</tr>
<tr>
<td></td>
<td>$2,003,236</td>
</tr>
</tbody>
</table>

*The FY17 Materials & Supplies budget includes one-time carryover funding for PRHIP Outreach.

Last year was the first full year of PRHIP’s implementation; properties containing 9,831 rental units were inspected, which is approximately 13 percent of the estimated 75,000 rental units. Since its adoption, staff continues to work towards full program implementation, and anticipates that all rental units will be inspected within the next five years.

If you have any questions regarding this matter, please contact Oscar Orci, Deputy Director of Development Services, at (562) 570-6369 or oscar.orci@longbeach.gov.

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CC: Charles Parkin, City Attorney
Laura L. Doud, City Auditor
Tom Modica, Assistant City Manager
Anitra Dempsey, Interim Deputy City Manager
Rebecca Jimenez, Assistant to the City Manager
Oscar W. Orci, Deputy Director of Development
City Clerk (Ref. File #16-0336)