

DATE: 11/20/2018

TO: Kerry Gerot, Director of Communications

FROM: Mario Cordero, Executive Director

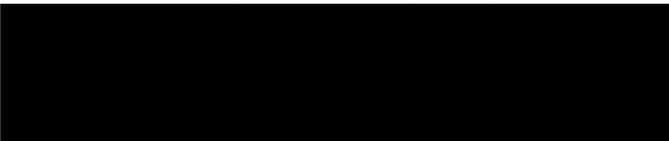
SUBJECT: Letter of Designation

Background

The City of Long Beach's (City) Ticket Reporting Policy that the Harbor Department defines "Ticket Administrator" as "the City Manager or designee who in his or her sole discretion has the authority to establish procedures for the distribution of tickets in accordance with this policy, and to implement the policy." Pursuant to the City's Ticket Reporting Policy adopted by RES-15-0010, City Manager Pat West signed the Letter of Designation for Ticket Administrator (July 2018) designating "the Executive Director of the Harbor Department, or his/her designee, as the Ticket Administrator for the Long Beach Harbor Department."

Action

The Executive Director of the Port of Long Beach (Harbor Department) designates Ms. Kerry Gerot, Director of Communications, as the Port's Ticket Administrator. This Designation is being made pursuant to the City of Long Beach's Ticket Reporting Policy (Resolution No. RES-15-0010) and the City Manager's 7/26/18 Letter of Designation. The Ticket Administrator will be responsible for ensuring that the ticket distributions are timely and properly reported to the Fair Political Practices Commission in compliance with FPCC Regulations, the Political Reform Act, and the City's Ticket Reporting Policy.



Mario Cordero
Executive Director
Port of Long Beach

Cc:
Lauren Misajon, City Attorney
Charles Gale, City Attorney
Pat West, City Manager



CITY OF LONG BEACH

OFFICE OF THE CITY MANAGER

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LETTER OF DESIGNATION

On February, 3, 2015, the Long Beach City Council approved Resolution No. RES-15-0010, adopting a City of Long Beach Policy Regarding the Use and Distribution of Tickets and Passes Provided to the City for Entertainment Purposes ("City's Ticket Policy").

As defined in the City's Ticket Policy, "Ticket Administrator" shall be the City Manager or designee who in his or her sole discretion has the authority to establish procedures for the distribution of tickets in accordance with this policy, and to implement the policy."

Pursuant to the City's Ticket Policy, the undersigned City Manager hereby designates the Executive Director of the Long Beach Harbor Department, or his/her designee, as the Ticket Administrator for the Long Beach Harbor Department.

CITY OF LONG BEACH



Patrick H. West
City Manager

7/26/18
Date