

PROPOSED MID-YEAR ADJUSTMENTS TO CITY FEES AND CHARGES FISCAL YEAR 2020

The City of Long Beach will conduct a public hearing to adopt the resolution amending the Master Fee and Charges Schedule on May 5, 2020 at 5:00 p.m. in the Civic Chambers at 411 W. Ocean Boulevard Civic Chambers. The City Council will consider the adoption of fee changes for operational purposes. This includes deletions of and reductions to fees to align the fee schedule with services being provided by the City. Proposed mid-year adjustments are being proposed in the following departments:

Department: Financial Management – DMV collection charge, Towing Operations Initial and Annual. Department: Health and Human Services -- Tuberculosis Class B Immigrant Evaluation and Documentation Completion Fee. Department: Long Beach Airport -- Unreturned Access Control Media Fee, Partial Refund of Paid Penalty for Returning Access Control Media, Live Scan and Clearance Letter Fees. Department: Public Works – Parking rates for lots no longer owned by the City

For details regarding these proposed new fees and fee increases, please see the attached List of Proposed Mid-Year Fee Adjustments for Fiscal Year 2020, or visit our website at <http://www.longbeach.gov/feesandcharges>. This list includes the amount of cost, or estimated cost, required to provide the service for which the fee or charge is levied and the revenue sources anticipated to provide the service.

On September 5, 2017, the City Council adopted an amended Financial Policy on *User Fees and Charges*, which reads:

User Fees and Charges Will be Set at the Cost of the Service

Background – Fees and associated charges are associated with recovering the cost of providing a service. The City can charge up to the full cost of providing a service.

Policy –

- a. *Fees will be set at a level to fully recover costs, except where there is a greater public benefit through use of a lower fee, such as where full recovery may adversely impact overall revenue or may discourage participation in programs where the participation benefits the overall community.*
- b. *The City Manager will establish a process to for in-depth review of all fees over time. The review, while eventually covering all fees, should emphasize those that have or may have significant subvention (may not be at full cost).*

Per the City Council's adopted Financial Policies, the City has redoubled its efforts to improve cost recovery through all appropriate user fees for services to better preserve General Fund services that would otherwise face reduction and to maintain a structurally balanced budget.

Questions or concerns about changes to City fees can be addressed by calling (562) 570-FEES or (562) 570-6132.

FY20 Proposed Mid-Year Fee Deletions

Fee Name	Description	Fee	Per	Reason For Deletion
DEPARTMENT: FINANCIAL MANAGEMENT				
Towing Operations - annual	Business owners are charged for an ongoing investigation of criminal background and facility.	\$965- actual cost	Permit	Department no longer conducting. Background investigations conducted by the Police Department, equipment inspections currently completed by the California Highway Patrol.
Towing Operations - initial	Business owners are charged for an investigation of criminal background and facility.	\$991 - actual cost	Permit	
DEPARTMENT: LONG BEACH AIRPORT				
Unreturned Access Control Media Fee	Annual audits are performed to ensure the integrity and accountability of all authorized access control media. A rebadging of the entire Airport is required by TSA if accountability of access control media drops below a specific percentage. Unreturned access control media lower the accountability percentage of access control media. This fee is charged to any individual, company or agency with employees holding an Airport-issued access control media that is deemed unreturned as revealed by notification, audit, or expiration of access control media. This fee does not include replacement of access control media. This fee includes a penalty that is partially refundable if unreturned access control media is returned within the period in which the access control media series is still valid.	\$200	Per media	Cost of administering, billing, collecting and refunding this fee exceeds actual revenue generated. Estimated annual revenue loss \$8,016.
Partial Refund of Paid Penalty for Returning Access Control Media	A penalty is charged to holders of access control media deemed lost upon replacement of access control media or to holders of access control media deemed unreturned as revealed by notification, audit, or expiration of access control media. After paying for the penalty, holders of lost or unreturned access control media may return access control media, within the period in which the access control media series is still valid, to receive a partial refund of the paid penalty.	\$100	Occurrence	Fee being replaced with full refund option. Estimated annual revenue loss \$12,500.
Live Scan Fee	Individuals requesting their fingerprints be submitted to the Department of Justice electronically are charged a "Live Scan Fee" by the Airport Department. Additional fees charged by DoJ or FBI may apply.	\$35	each set of fingerprints	Service has not been provided by Long Beach Airport. Continue to be provided at the Police Department. Estimated annual revenue loss to Airport is \$0.
Live Scan Clearance Letter	Individuals are charged for a letter stating the background check performed is clear.	\$33	per letter	
DEPARTMENT: PUBLIC WORKS				
City East Parking Lot Monthly Day/Night Permits - Public	Monthly Day / Night Permit - Public Valid Day and Night	\$80	Monthly	Parking lots are no longer owned or operated by City. Estimated annual revenue loss from the operation of parking lots is \$53,000.
4th & Pacific Parking Lot - Monthly Daytime Permit - Public	Monthly Daytime Permit - Public Valid Sunday through Saturday 8AM - 8PM	\$45	Month	
4th & Pacific Parking Lot - Monthly Nighttime Permit - Public	Monthly Nighttime Permit - Public Valid Sunday through Saturday 8PM - 8AM	\$45	Month	
7th & Pacific Parking Lot - Monthly Daytime Permit - Public	Monthly Daytime Permit - Public Valid Sunday through Saturday 8AM - 8PM	\$45	Month	

FY20 Proposed Mid-Year Fee Deletions

Fee Name	Description	Fee	Per	Reason For Deletion
7th & Pacific Parking Lot - Monthly Nighttime Permit - Public	Monthly Nighttime Permit - Public Valid Sunday through Saturday 8PM - 8AM	\$45	Month	Parking lots are no longer owned or operated by City. Estimated annual revenue loss from the operation of parking lots is \$53,000.
7th & Pacific Parking Lot - Monthly Day / Night Permit - Public	Monthly Day / Night Permit - Public Valid Day and Night	\$80	Month	
City East Parking Lot - Monthly Nighttime Permit - Public	Monthly Nighttime Permits - Public Valid Sunday through Saturday from 8PM - 8AM	\$45	Month	
Promenade Parking Lot - Monthly Daytime Permit - Public	Daytime Monthly Permits - Public Valid Sunday through Saturday from 8AM - 8PM	\$45	Month	
City East Parking Lot - Daytime Monthly Permit - Public	Monthly Daytime Permits - Public Valid Sunday through Saturday from 8AM - 8PM	\$45	Month	
4th & Pacific Parking Lot - Monthly Day / Night Permits - Public	Monthly Day / Night Permits - Public Valid Day and Night	\$80	Month	
Promenade Parking Lot - Monthly Nighttime Permit - Public	Nighttime Monthly Permits - Public Valid Sunday through Saturday from 8PM - 8AM	\$45	Month	
City East Parking Lot - Transient Parking	Transient Parking	\$5	Day	
4th & Pacific Parking Lot - Transient Parking	Transient Parking	\$6	Day	
Promenade Parking Lot - Monthly Day/Night Permit - Public	Promenade Parking Lot Day/Night Monthly Permit - Valid day and night	\$80	Month	
City East Parking Lot - Event Rate	Flat Rate for Events	\$6-\$20	Rate to be determined by the City Manager on a per event basis	
4th & Pacific Parking Lot - Event Rate	Event - Flat Rates	\$6-\$20	Rate to be determined by the City Manager on a per event basis	
City East Parking Lot - Monthly Permit - Residential	Residential Parking (limited use)	\$45	Month	
7th & Pacific Parking Lot - Event Rate	7th & Pacific Parking Lot - Events Flat Rate	\$6-\$20	To be determined by the City Manager on a per event basis	
7th & Pacific Parking Lot - Transient Parking	Transient Fee	\$5	Day	

FY20 Proposed Mid-Year Fee Changes

Fee Description (Fee Name)	Current Fee	Requested Fee	Per	Annual Revenue Changes	Fund Group
DEPARTMENT: FINANCIAL MANAGEMENT					
MULTIPLE DEPARTMENT CHARGES					
PARKING CITATIONS					
Department of Motor Vehicle (DMV) Collection Charge	\$4	\$3	Citation	\$0	GENERAL
Total Financial Management				\$0	
DEPARTMENT: HEALTH & HUMAN SERVICES					
CLINICAL SERVICES					
TUBERCULOSIS CLINIC					
TB Class B Immigrant Evaluation and Documentation Completion	\$205	\$175	Each	-\$1,200	HEALTH
Total Health & Human Services				-\$1,200	
TOTAL GENERAL FUND				\$0	
TOTAL OTHER FUNDS				-\$1,200	
TOTAL ALL FUNDS				-\$1,200	