

APPLICATION FOR MATCHING FUNDS INSTRUCTIONS

All candidates applying for matching funds must adhere to the expenditure limitations of the Long Beach Campaign Reform Act.

1. To apply for matching funds, a candidate must meet the following qualifications, depending upon office sought (see example below):

City Council Candidate:

- (a) May not exceed expenditure ceilings (see Document 7 – 1) **
 - (b) Must raise at least \$5,000 in contributions of \$400* or less within the election cycle. Only the first \$100 of each contribution may be counted toward achieving the qualifying total of \$5,000.
 - (c) Must be opposed by a candidate who has qualified for matching funds, or who has raised at least \$10,000.
 - (d) Candidates who qualify for and apply for matching funds in the primary nominating election shall receive \$1 in matching funds for every \$2 raised through contributions (\$1 to \$1 for runoff election).
2. If you have met the eligibility requirements, complete the Application for Matching Funds , and submit to the Office of the City Clerk.
 3. On the application, include the dates between which the qualifying contributions were raised, and the total amount of qualifying contributions.
 4. On the attached Matching Funds Table and Matching Funds Rolling Schedule, you must list the date each contribution was received, the Contributors name and address, occupation and employer of each contributor (if applicable), the total amount received, and the total qualifying amount.

Note: Any contribution that lacks any of the above information will not be included in determining the qualifying amount for matching funds.

5. Any candidate applying for *matching funds* may submit such application with the Office of the City Clerk no more frequently than every ten (10) business days.

* Amount reflects January 2019 CPI adjustment.

** Note: Expenditure ceiling will be recalculated after the close of nomination in accordance with Municipal Code Sections 2.01.410(A)(4), 2.01.810, 2.01.1210.