



# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION AND MARINE



7700 E. Spring St. Long Beach, CA 90815 (562) 570-7387 FAX (562) 570-3053

## ANIMAL CARE SERVICES BUREAU APPLICATION FOR ANIMAL RELATED BUSINESS PLAN REVIEW

**Name:** \_\_\_\_\_ **Cell Phone:** (\_\_\_\_) \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Work Phone:** (\_\_\_\_) \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**Name of Business:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

CHECK ONE	TYPE OF PERMIT	DESCRIPTION	FEE	PER
APC1	Veterinary Clinic	Fee charged for plan review on new/remodel veterinary clinics	\$195	Plan check
APC2	Pet Shops with less than 12 animals for sale	Fee charged for plan review on new/remodel pet shops	\$195	Plan check
APC3	Pet Shops with 12+ animals for sale	Fee charged for plan review on new/remodel pet shops	\$310	Plan check
APC4	Pet Groomers	Fee charged for plan review on new/remodel pet grooming facilities	\$195	Plan check
APC5	Facilities with animal occupancy of less than 25	Fee charged for plan review on new/remodel kennels/animal day care facilities	\$195	Plan check
APC6	Facilities with animal occupancy between 25 - 75	Fee charged for plan review on new/remodel kennels/animal day care facilities	\$310	Plan check
APC7	Facilities with animal occupancy of 75+	Fee charged for plan review on new/remodel kennels/animal day care facilities	\$425	Plan check
APC8	Boarding stables - less than 12 horses	Fee charged for plan review of new/remodel horse stables	\$195	Plan check
APC9	Boarding stables - between 12 -25 horses	Fee charged for plan review of new/remodel horse stables	\$310	Plan check
APC10	Boarding stables - more than 25 horses	Fee charged for plan review of new/remodel horse stables	\$425	Plan check

**Types of Animals Serviced/Available for Sale at Facility:**

Dogs     Cats     Birds     Reptiles     Other: \_\_\_\_\_

**Will Animals be Housed Overnight?**                      YES                      NO

**Total Animal Allowed to be Kenneled at Facility:** \_\_\_\_\_

**Do You Require Dogs/Cats to Have a Current Rabies Vaccine Prior to Being Serviced/ Available?**                      YES                      NO                      (If Yes – Read Page 3)

**Address and location where animals will be kept/shown if different from business address:**

\_\_\_\_\_  
\_\_\_\_\_

**Special Handling /Care Required (Exotic Animals Only):**                      YES                      NO

**Describe:** \_\_\_\_\_

\_\_\_\_\_

**Will Veterinary Support be Provided?**                      YES                      NO                      On Call

Vet Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Other Phone:(\_\_\_\_\_) \_\_\_\_\_

**Emergency Veterinarian:**

Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Other Phone:(\_\_\_\_\_) \_\_\_\_\_

**Emergency Action Plan/Location (Fire/Earthquake/Natural Disaster/Terrorist Threat):**

\_\_\_\_\_  
\_\_\_\_\_

**For Boarding Facilities Only** – If the Animal Owner is out of town, do you have an alternate contact in the event of an Emergency and/or authorization to take full responsibility of the animal? Explain: \_\_\_\_\_

\_\_\_\_\_

★ **Emergency Contact** ★

Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Other Phone:(\_\_\_\_\_) \_\_\_\_\_

★ **Emergency Contact #2** ★

Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Other Phone:(\_\_\_\_\_) \_\_\_\_\_

**6.12.030 - Refusal to report prohibited.**

No person responsible for any dog or other animal showing symptoms of rabies, or that acts in a manner which would lead to a reasonable suspicion that such dog or animal may have rabies, or whenever it is shown that any dog or other animal has bitten any person, shall refuse or fail to submit such dog or animal to inspection or examination by the health officer or his/her representative in order to ascertain whether or not such dog or animal is afflicted with rabies.

**6.12.40 - Dog or other animal bite—Report.**

Any person having knowledge that any dog or other animal has bitten any person shall immediately and without delay advise the director or the police department of such fact, furnishing such information as he/she may possess relative to the identity of the animal, the person responsible for the animal and the person bitten.

**California Penal Code Sec. 597s – Animal Abandonment.**

Animal Abandonment: Anyone who abandons an animal is subject to a \$500 fine and/or up to six months in jail. An animal is deemed to be abandoned under the provisions of this chapter when it is placed in the custody of a veterinarian, boarding kennel owner, or any person for treatment, board, or care and:

(1) Having been placed in such custody for an unspecified period of time the animal is not removed within fifteen days after notice to remove the animal has been given to the person who placed the animal in such custody or having been so notified the person depositing the animal refuses or fails to pay agreed upon or reasonable charges for the treatment, board, or care of such animal, or;

(2) Having been placed in such custody for a specified period of time the animal is not removed at the end of such specified period or the person depositing the animal refuses to pay agreed upon or reasonable charges for the treatment, board, or care of such animal.

I declare under penalty & perjury the information provided is true and accurate to the best of my knowledge and I have reviewed and understand the above municipal and penal codes:

Print: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*FOR OFFICE USE ONLY\*\*\***

Inspection Performed: By: \_\_\_\_\_ Date: \_\_\_\_\_

Plan Review/Inspection Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Status of Other City Permits: Permit #: \_\_\_\_\_

Issued By: \_\_\_\_\_ Valid: YES NO

Long Beach Business License #: \_\_\_\_\_ Valid: YES NO