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SAMPLE OUTCOMES MATRIX

GOALS	OBJECTIVES	ACTION STEPS	OUTCOMES	COSTS
• **Goals** should be compatible with preventing and ending homelessness. • **Goals** represent desired future states of the organization. (Since goals represent the end state, they may be 1 to 10 years out). • **Goals** do **not** need to be measurable or achievable.	• **Objectives** represent *pieces* of the goal or steps towards a goal. • A good **Objective** is *clear*, *specific*, *measurable*, and *time limited*.	• **Actions Steps** are specific tasks that need to be accomplished to reach each objective (i.e., Action Steps are the groundwork necessary to achieve the final goal).	• An **Outcome** is a measurable end result for each of the objectives listed. • What will be *achieved* once the program is implemented?	• Approximate dollar amount needed to accomplish goal.
Example: Prevent homelessness by strengthening discharge planning with local hospitals.	i. Educate local hospitals annually about appropriate discharge planning which prevents homelessness. ii. Have hospital evaluate current discharge planning/protocols. iii. Have hospitals evaluate funding and opportunities for discharge housing resources. iv. Have hospitals create an assessment tool to be used at intake to assess discharge needs (i.e., who is homeless at intake).	i. Hold 3-5 trainings per year. ii. Collect outcomes of each hospital's evaluation (numbers of homeless patients discharged to the streets versus into housing) iii. Request a report from hospital detailing funding and resources currently being used to prevent patients from being discharged to the streets. iv. Create an intake tool for use by emergency room/hospital personnel.	i. Improve identification of homeless at intake and coordination of discharge services. ii. Increase knowledge of discharge options, funding and resources. iii. Increase hospitals funding and discharge resources. iv. 100% of homeless patients are being discharged to transitional or permanent housing, not to the streets.	Hospital will determine cost of discharge planning once baseline is established.

COMMITTEE TYPE: ☐ Steering Committee ☐ Working Group ☐ Working Group Sub-Committee

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BLANK OUTCOMES MATRIX

GOALS	OBJECTIVES	ACTION STEPS	OUTCOMES	COSTS

COMMITTEE TYPE: ☐ Steering Committee ☐ Working Group ☐ Working Group Sub-Committee

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