

Work This Summer!

HIRE
a YOUTH

2009 SUMMER YOUTH
EMPLOYMENT TRAINING PROGRAM
(SYETP)

*An opportunity for youth to get education, get experience
and get employed!*

PROGRAM APPLICATION PACKET

Pacific  Gateway
WORKFORCE INVESTMENT NETWORK



Your Recovery Act Funds At Work



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**2009 SUMMER YOUTH
EMPLOYMENT TRAINING PROGRAM
(SYETP)**

Program Fact Sheet

What will I gain from participating in the Program?

- Up to 200 hours of paid work experience (approximately 25 hours per week).
- Meaningful work experience to build upon your resume and serve as a career pathway.
- Participation in collaborative youth projects within the community.
- Placement in various industries, with non-profit, for-profit and public sector employers.
- Work-readiness training (approximately 25 hours) and credential, recognized by employers throughout the U.S.
- Job coaching and mentoring.

How do I qualify?

Applicants must:

- Be a youth age 14 - 24 and reside in Lomita, Long Beach, Signal Hill or Torrance.
- Be able to work up to 200 hours from July 6 - August 31, 2009 (approximately 25 hours per week).
- Have the legal right to work in the U.S.
- Meet income and eligibility requirements; including youth who are in foster care, pregnant and/or parenting, homeless, high school drop-out, offender, disabled, limited English, have been or are currently participating in a substance abuse program, runaway, at risk of dropping out of school, and/or have limited work experience.

When and where will SYETP be held?

- Work experience will begin July 6, 2009 and end August 31, 2009. Work schedules will be coordinated between the youth participant and their Worksite Mentor.
- Work-readiness training sessions will be scheduled from May 2009 through August 2009.
- Work-readiness training and work site placements will be in Lomita, Long Beach, Signal Hill and Torrance.

What is the application process and what information will I be required to submit?

- Complete and submit the SYETP application by June 1, 2009. (Priority will be given to those submitting applications prior to or on June 1, 2009)
- Applications may be submitted to any one of the following Centers:
 - Youth Opportunity Center, 3447 Atlantic Avenue, Long Beach, CA 90807
 - Hire-A-Youth Center, 2311 South Street, Long Beach, CA 90805 (Center opens May 18, 2009)
 - Torrance Career Center, 1220 Engracia Avenue, Torrance, CA 90501
- Youth will be contacted to attend a scheduled Program Orientation/Eligibility Session. A parent or guardian must attend if the applicant is under 18 years old. Documentation supporting the applicant's eligibility must be provided at the session. Examples of required documentation are attached.
- Once eligibility is confirmed, applicant will be scheduled to attend a Program Placement Session where program guidelines and work site placements will be addressed. The youth's skills and academic/career interests will be taken into consideration when assigned a worksite.

Who do I contact if I have any questions?

- You may call 866.631.9400 or 562.570.4700, or visit the Hire-A-Youth Center at 2311 South Street in Long Beach (Center opens May 18, 2009).

Keep this page for your reference.



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SYETP ELIGIBILITY DOCUMENTATION CHECKLIST

Applicants must bring one of the following documents from each category below to the scheduled Program Orientation/Eligibility Session to assist in determining eligibility for the SYETP. Do **NOT** attach documents to the SYETP Application. Keep this page for your reference.

CATEGORY	DOCUMENT
BIRTH DATE / AGE Bring One →	<input type="checkbox"/> Driver's License / Federal, State or Local Government issued Identification Card <input type="checkbox"/> Birth Certificate / Hospital Record of Birth <input type="checkbox"/> School ID / Record with Birth Date listed
RIGHT-TO-WORK Bring One →	<input type="checkbox"/> Driver's License / Federal, State or Local Government issued Identification Card <input type="checkbox"/> Birth Certificate / Hospital Record of Birth <input type="checkbox"/> School ID with Photograph <input type="checkbox"/> Record with Birth Date listed (For persons under age 18 who are unable to provide document listed above) <input type="checkbox"/> Voter's Registration Card <input type="checkbox"/> U.S. Passport (unexpired or expired) <input type="checkbox"/> Permanent Resident Card <input type="checkbox"/> Unexpired Employment Authorization Document with photograph <input type="checkbox"/> Unexpired Foreign Passport with a Temporary I-551 Stamp
SELECTIVE SERVICE (Required for Male Applicants, Ages 18 - 24) Bring One →	<input type="checkbox"/> Screen printout of the Selective Service Verification Internet Site (http://www4.sss.gov/regver/verification1.asp) <input type="checkbox"/> Stamped Post Office Receipt of Registration <input type="checkbox"/> Selective Service Registration Card
PROOF OF INCOME Bring One →	<input type="checkbox"/> Cash Public Assistance Documentation (NOA or EBT) <input type="checkbox"/> Food Stamps Documentation <input type="checkbox"/> Social Security Administration Documentation <input type="checkbox"/> Check Stub <input type="checkbox"/> Disability Records <input type="checkbox"/> Customer Statement
FAMILY SIZE Bring One →	<input type="checkbox"/> Customer Statement <input type="checkbox"/> Driver's License / Federal, State or Local Government issued Identification Card <input type="checkbox"/> Birth Certificate / Hospital Record of Birth <input type="checkbox"/> School ID / Record
ADDITIONAL DOCUMENTATION	<input type="checkbox"/> Social Security Card
IF FOSTER YOUTH Bring One →	<input type="checkbox"/> Court Record / Documents <input type="checkbox"/> County Welfare Office Records / Statements <input type="checkbox"/> Verification of Payments made on behalf of the Child <input type="checkbox"/> Written Statement from Cognizant Agency

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2009 SUMMER YOUTH EMPLOYMENT TRAINING PROGRAM (SYETP)

Program Application

Thank you for your interest in the SYETP. Please complete this application form in ink and write legibly. The information requested is to assist in determining your eligibility to participate in SYETP and will remain confidential. If you have any questions, please refer to the Program's Fact Sheet or call 866.631.9400 or 562.570.4700,

Date: _____ Name: _____

Address/City/State/Zip: _____

Telephone Number : () _____ Home () _____ Cell _____

E-Mail Address: _____ Age: _____ Date of Birth: _____

Current Grade Level (if in school): _____ School Attending: _____

Do you have the legal right to work in the U.S.? Yes No

Family Income for last 6 Months: _____ Number of Family Members: _____

Source(s) of Family Income: _____

Please check any that apply. All information is confidential.

- | | | | |
|--|---|--|-----------------------------------|
| <input type="checkbox"/> Foster Youth | <input type="checkbox"/> Pregnant and/or Parenting | <input type="checkbox"/> At risk of Dropping out of School | <input type="checkbox"/> Homeless |
| <input type="checkbox"/> Offender | <input type="checkbox"/> High School Drop-Out | <input type="checkbox"/> Limited English | <input type="checkbox"/> Disabled |
| <input type="checkbox"/> Runaway Youth | <input type="checkbox"/> Have Been/In Substance Abuse Program | | |

Please indicate which Career Pathways you are most interested in participating in:

- | | | |
|--|---|--|
| <input type="checkbox"/> Architecture/Construction/Engineering | <input type="checkbox"/> Trade/Transportation/Warehousing | <input type="checkbox"/> Education |
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Public Safety/Law Enforcement | <input type="checkbox"/> Hospitality/Tourism |
| <input type="checkbox"/> Professional and Business Services | <input type="checkbox"/> Arts | <input type="checkbox"/> Manufacturing |
| <input type="checkbox"/> Other: _____ | | |

Signature:

I understand that submitting this application does not guarantee my enrollment in SYETP, and that I may be asked to provide additional information as part of the eligibility and selection process.

Applicant Signature: _____ Date: _____

(For Applicants under 18 years of age)

Parent/Guardian Consent: _____ Date: _____

Deliver or mail your completed Program Application by June 1, 2009 (Priority will be given to those submitting applications prior to or on June 1, 2009) , to one of these Centers:

(if mailing, please write ATTENTION SYETP on the envelope)

Youth Opportunity Center, 3447 Atlantic Avenue, Long Beach, CA 90807

Hire-A-Youth Center, 2311 South Street, Long Beach, CA 90805 (Opening May 18, 2009)

Torrance Career Center, 1220 Engracia Avenue, Torrance, CA 90501



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