

**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
APRIL 17, 2008**

**I. CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Harry Saltzgaver, President, at 9:03 a.m., at the El Dorado Park Community Center in the Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**Present:** Harry Saltzgaver, President  
Drew Satariano, Vice President  
Simon George  
Albert Guerra  
Bob Livingstone  
Sarah Sangmeister  
Brett Waterfield

**Absent:** none

**Staff:** Phil Hester, Director of Parks, Recreation and Marine  
Tom Shippey, Manager of Maintenance Operations Bureau  
Dennis Eschen, Manager of Planning and Development Bureau  
J.C. Squires, Manager of Business Operations Bureau  
Chrissy Marshall, Manager of Community Recreation Services Bureau  
William Greco, Supervising Park Ranger  
Lt. Dan Pratt, Park Rangers  
Alan Kosoff, Contract Management  
Robin Black, Executive Assistant to the Director

**Guests:** Diane Wiley, Executive Director, Partners of Parks  
Darren Held, Senior Program Manager, Partners of Parks  
Anthony Otto, L.B. Container Terminals

**II. ACKNOWLEDGEMENT**

**A. OF \$100,000 FROM LB CONTAINER TERMINALS TO PARTNERS OF PARKS FOR UNIVERSALLY ACCESSIBLE PLAYGROUNDS**

President Saltzgaver said they would like to thank LB Container Terminals for their jumpstart for the Universally Accessible Playground.

Mr. Hester stated that Anthony Otto is present from the organization.

President Saltzgaver presented a plaque to Mr. Otto in appreciation for their donation.

Mr. Otto stated that this city was a great place to grow up and this was a great opportunity to give back to the city.

B. OF DAVID EDGAR FOR VOLUNTARY IDEA PROGRAM (VIP) SUGGESTION

President Saltzgaver stated that Mr. Edgar was not available and this would wait until next month.

III. APPROVAL OF MINUTES – MARCH 20, 2008

It was moved by Commissioner Sangmeister and seconded by Commissioner Waterfield to approve the March 20, 2008 Parks and Recreation Commission minutes. The motion carried unanimously.

IV. COMMISSION ACTION ITEMS

**#08-0401**

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

It was moved by Commissioner Livingstone and seconded by Vice President Satariano to authorize the Community Recreation Services Bureau Manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

**#08-0402**

REQUEST AUTHORIZATION TO EXECUTE A PERMIT WITH KNOWLEDGE LEARNING CORPORATION® FOR THE OPERATION OF A SCIENCE CAMP FROM JUNE 6, 2008 THROUGH AUGUST 22, 2008, AT EL DORADO PARK WEST, PICNIC SITE A

It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to authorize the Director of Parks, Recreation and marine to execute a permit with Knowledge Learning Corporation® for the operation of a science camp from June 6, 2008 through August 22, 2008, at El Dorado Park West, Picnic Site A. The motion carried unanimously.

**#08-0403**

AUTHORIZE THE EXECUTION OF A YOUTH LEAGUE PERMIT INCLUDING CONCESSION STAND WITH HEARTWELL FASTPITCH SOFTBALL LEAGUE, INC., FOR NONEXCLUSIVE USE OF SPORTS FIELDS FOR A TERM OF THREE YEARS, EXPIRING FEBRUARY 28, 2011

Mr. Hester stated that this is the standard permit the Department has with various youth leagues.

Ms. Marshall stated that this is an offshoot of the bobby sox organization. The City and the other organization at Heartwell have no issues with this request and this would be a new user group. There was a drop in participation levels of the bobby sox organization and these two leagues are able to share fields.

Commissioner Waterfield asked if the fees are adjusted for the longer terms.

Ms. Marshall responded that fees are waived for youth sports.

President Saltzgaver stated that the permits are written so that we can go back and charge the groups if there is a change in the policy.

**It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to authorize the Director of Parks, Recreation and Marine to execute a Youth League Permit with Heartwell Fastpitch Softball League, Inc., for a term of three years, expiring on February 28, 2011, and waive its usual fees for rental, lights, administration and gross receipts on the sale of food and beverages in consideration for the City being recognized as a co-sponsor of the league by the Permittee. The motion carried unanimously.**

**#08-0404**

AUTHORIZATION TO EXECUTE THE FIRST AMENDMENT TO PERMIT NO. 28843 WITH THE TRUSTEES OF CALIFORNIA STATE UNIVERSITY, LONG BEACH FOR THE USE OF BLAIR FIELD TO EXTEND THE TERM AN ADDITIONAL FIVE YEARS, ADJUST THE ADVERTISING REVENUE SHARE, RECEIVE A SCOREBOARD CONTRIBUTION AND ADJUST PERMIT FEES

Mr. Squires stated that this is the new permit that brings all the new fees and donations into the agreement. They were also able to renegotiate for advertising revenues, so the revenues will be larger and are expected to grow. He said that with delays in purchasing and structuring the transaction, they hope to have this in for the Armada season.

Commissioner Livingstone asked about the food concession.

Mr. Squires responded that the Armada subleases the food concession to Fred Khammar for all the events. The City gets a percentage of the food and beverage sales and revenue has grown over the last two years.

**It was moved by Commissioner Sangmeister and seconded by Vice President Satariano to authorize the Director of Parks, Recreation and Marine to execute the first Amendment to Permit No. 28843 with the Trustees of California State University, Long Beach to extend the term an additional five (5) years, adjust advertising revenue sharing, secure/accept a scoreboard contribution and adjust Permit fees to reflect the Consumer Price Index. The motion carried unanimously.**

**#08-0405**

MEMORIAL BENCH FOR NADYA CONWAY

**It was moved by Vice President Satariano and seconded by Commissioner Sangmeister to approve the placement and installation of the memorial bench in memory of Nadya Conway. The motion carried unanimously.**

Commissioner Satariano stated that it is very appropriate where this bench will be placed because Nadya lived across the street. She was a good person and good activist in the neighborhood.

**#08-0406**

MEMORIAL BENCH FOR WAYNE P. BOTT

**It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to approve the placement and installation of the memorial bench in memory of Wayne P. Bott. The motion carried unanimously.**

**#08-0407**

REQUEST AUTHORIZATION TO EXECUTE A PERMIT WITH DR. MANDY RHODES, AN INDIVIDUAL DOING BUSINESS AS NEW CHIROPRACTIC AND WELLNESS CENTER, FOR THE OPERATION OF A PARK EXERCISE CONCESSION

Ms. Black stated that after discussions with the owner, staff discovered that a permit was not needed.

**V. COMMITTEE STATUS REPORTS**

A. EXECUTIVE COMMITTEE  
President Saltzgaver, Chair

President Saltzgaver stated that the Committee met and discussed the agenda.

B. FINANCE AND APPEALS COMMITTEE  
President Saltzgaver, Chair

President Saltzgaver stated that a meeting was held this month.

Mr. Squires stated that the City is cutting budgets by 10% citywide and Department staff has been discussing which items to cut. The Department's budget hearing with the City Manager has been scheduled for May 28. The Department's analysts are working hard between now and the May 6 submission date to Financial Management.

President Saltzgaver stated that this is not a pleasant budget year.

Commissioner Waterfield asked when the budget would be available to the public?

Mr. Squires responded that it would be available to the public when it is transmitted to the City Council.

President Saltzgaver stated that it would be important to have a list of the Department's core services.

President Saltzgaver stated that the Committee could meet if needed.

C. PARK SAFETY COMMITTEE  
Commissioner George, Chair

Commissioner George stated that the Committee did not meet this month. He asked Mr. Greco to give his report.

Ms. Marshall introduced Lt. Dan Pratt, the recently selected Police Lieutenant to oversee the Park Rangers. She said that Lt. Pratt was previously assigned to the Police West Division and he was instrumental in setting up the meetings between Department staff and Police staff.

Lt. Pratt stated that before he was a police officer, he worked in the City of Carson Parks and Recreation Department for 14 years, so this is a perfect match.

Mr. Greco stated that the Cambodian New Year was held in El Dorado Regional Park and was a great event. Over 3,000 vehicles entered the park and there were no major issues. This year they had a professional parking crew, which really helped speed up the traffic into the park.

D. **MARKETING AND CUSTOMER SERVICE COMMITTEE**  
Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee did not meet this month. He stated that the new class schedule is out.

E. **CAPITAL IMPROVEMENT AND INFRASTRUCTURE COMMITTEE**  
Vice President Satariano, Chair

Vice President Satariano stated that he was not at the meeting this morning and asked Commissioner Waterfield to go over the items discussed at the meeting.

Commissioner Waterfield stated that the Committee met this morning and went over the CIP plans. He said that Mr. Eschen held a community meeting regarding the Drake/Chavez Greenbelt, which was well attended. Mr. Eschen will hold a second meeting in June.

F. **CITY SCHOOLS/JOINT COMMITTEE**  
Commissioner Tong Sangmeister, Chair

Commissioner Sangmeister stated that the Committee did not meet this month. She asked if Mr. Squires had any information on the overall contract.

Mr. Squires stated that they are working out the final wording and the agreement is being processed through the School District.

G. **SPECIAL EVENTS AND RECREATION COMMITTEE**  
Commissioner Livingstone, Chair

Commissioner Livingstone stated that the Committee would meet on May 7, to discuss facility rental usage.

**VI. DIRECTOR'S REPORT TO COMMISSION**

A. **DIRECTOR'S MONTHLY REPORT – MARCH 2008**

President Saltzgaver asked for any questions on the monthly report. There were none.

**It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to receive and file the Director's Monthly Report for March 2008. The motion carried unanimously.**

**VII. CORRESPONDENCE**

President Saltzgaver stated that there was no correspondence.

**VIII. UNFINISHED BUSINESS**

**A. PARTNERS OF PARKS REPORT – DIANE WILEY**

Ms. Wiley introduced Darren Held, the Senior Program Manager for Partners of Parks, who is handling a lot of the projects that they are working on. She also wanted to thank him for making their website happen, which is now online at [partnersofparks.org](http://partnersofparks.org). They are now able to take donations on-line.

Ms. Wiley also mentioned the Long Beach Marathon. She said that Partners of Parks has a fundraising team headed by Darren Held and Karen Hester. She said you can run the full marathon, you can run the half marathon, you can walk, you can ride your bike or you can open up your checkbook and contribute to the team. They would appreciate any money that can be given. The money is going into the general operating fund of Partners of Parks' unrestricted funding.

Ms. Wiley let the Commissioners know that a Partners of Parks Board mixer would be held on May 15, from 5:30-7:00 p.m. and the Commissioners would be receiving invitations. Ms. Wiley also encouraged the Commissioners to please invite any potential Board members to the function.

**IX. NEW BUSINESS**

President Saltzgaver stated that there was no new business.

**X. COMMENTS**

**A. AUDIENCE**

President Saltzgaver asked for comments from the audience. There were no comments.

B. STAFF

President Saltzgaver asked for comments from the staff.

Ms. Marshall distributed flyers for the unveiling of the mural design of the Cambodian Town Mural Project. She said that it was to present the draft design only. She also mentioned the Bixby Park Band Shell grand reopening on May 10. Ms. Marshall stated that the summer programs would begin the third week of June. Staff is also moving forward in organizing the movies in the park and the Municipal Band Concerts and the concerts in the park.

Mr. Squires wanted to acknowledge the efforts of the Department analysts who are working extremely hard on the budget.

Mr. Hester stated that the Department is working with the Port on the new greenbelt area, cleaning it up and putting in walking areas and benches. Mr. Hester said that he sent out a revised park listing to the Commissioners. He said that staff is still working on an information guide for the Commissioners, with some key statistics on the parks. Mr. Hester also said that an item might be brought to the Special Events and Recreation Committee to look into barbecues in the parks. There have been a lot of questions on the City Ordinances regarding barbecues in the parks. Technically, they are not allowed in the parks unless they are in facilities that are provided by the City. Obviously, we have not been able to keep up by providing barbecues. Everyone does barbecue in the parks though. Particularly with the air quality issues within the city, maybe the Special Events and Recreation Committee could look at that Ordinance and give a recommendation on what should be done, like possibly requiring people to use gas barbecues vs. charcoals. Not only do we have air quality issues, people dispose of their coals by the trees.

Mr. Hester announced that at the May 22 City Council meeting, Vice President Drew Satariano would be recognized by Councilmember Patrick O'Donnell for his involvement with the Commission and in recognition of the award he received as Commissioner of the Year, given by the California Association of Parks and Recreation Commissioners and Board Members.

C. COMMISSIONERS

President Saltzgaver asked for comments from the Commissioners.

Commissioner Livingstone wanted to reinforce what Ms. Wiley said, regarding if you have anyone you would like to recommend for the Partners of Parks Board, to please invite them to the May 15 event.

President Saltzgaver said that for anyone who watched the April 15 City Council meeting saw the Chair of the Sea Festival. He asked Vice President Satariano to give a synopsis of the Sea Festival audit.

Vice President Satariano said that he felt that on Tuesday night they had a good night representing Sea Festival and focusing the City Council on what they have gone through the last three years. Back in June, Councilwoman Gabelich asked for the City Auditor to audit the Sea Festival operations. That audit has gone on this entire time and was released by the City Auditor on Tuesday night. The newspaper announced on Wednesday morning that the Sea Festival was doing well. He said that there is a lot of work to refocus and reposition Sea Festival. It is a work in progress and there are a lot of moving parts. It is a unique partnership. Vice President Satariano stated that he is happy to report that in 2008, they are going to start with events in the middle of June and end on Labor Day. In between that, they have 55 event operators who sometimes run three or four events different events during the course of the summer. This year, they have a race to Tahiti from Rainbow Harbor. There will probably be 10 to 12 boats that run this race. Sinjin Smith will have volleyball games going on all summer on the sand. They will have the Mayor's Cup Women's Match Race, the movies on the beach, the movies in the park, the Municipal Band Concerts. On July 25, they have something called Power Fest weekend. During July they have the Catalina Island Ski Race, the Special Needs Children's Day sponsored by the Catalina Ski Club, the Offshore Power Fest Trade Show with a boat show, and the AVP Volleyball Tournament. One big event this year is a Masters Rowing Championship with about 2,000 rowers from all over the country coming in to Marine Stadium. He also mentioned the events taking place in August. He said that what happens in a lot of cases with Sea Festival event operators is that they know what they want to do, but they don't know how to get hotel reservations or how to get the best deal with the airlines or get the maximum amount of PR and publicity. That's what Sea Festival brings to the event operators. Vice President Satariano said that they feel they have a line-up of events that have a big economic impact. Last year they sold out close to 5,000 hotel rooms and this year they will exceed that. It is going to be a good year.

Mr. Eschen stated that he is doing a beach plan, putting together a lot of facilities that are needed on the beach. They have not talked to Sea Festival yet as to what they might want to see added to the beach environment.

President Saltzgaver stated that the recycling bin program passed both the Marine Advisory Commission and the Coastal Commission. They hope to have them on the beach by mid-summer. This is a very important program and he hopes they can move them into the parks too.

**X. NEXT MEETING**

President Saltzgaver stated that the next meeting would be held at 9:00 a.m., on Thursday, May 15, 2008, at the Rancho Los Alamitos, 6400 East Bixby Hill Road, Long Beach.

**XI. ADJOURNMENT**

President Saltzgaver adjourned the meeting at 11:10 a.m.

Respectfully submitted,

Robin Black  
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine