



## 2.0 PROGRAM MANAGEMENT

The key component to the success of implementing this Storm Water Management Program (LBSWMP) is the cooperation, participation and coordination among all the City departments. The LBSWMP is a citywide program and affects nearly every City department.

This section describes the existing city operational structure and the LBSWMP implementation strategy. Also included in this section is the legal authority for implementing the program.

### 2.1 CITY STRUCTURE

Incorporated in 1888, Long Beach has been governed as a charter city since 1921 and operates under a council-mayor form of government. The City Mayor presides over the City Council, which consists of nine members.

As head of the municipal government, the City Manager serves at the discretion of City Council. The City Manager is responsible for the administration of all departments with the exception of the three elective offices, which are the City Attorney, City Auditor and City Prosecutor, and the three semi-autonomous commissions. The Civil Service Commission, Board of Water Commissioners and Board of Harbor Commissioners oversee operations of the respective departments.

The City currently employs approximately 5,600 persons within 22 departments.

### 2.2 PROGRAM IMPLEMENTATION STRATEGY

The Department of Public Works has been charged with the responsibility to coordinate the development and implementation of the LBSWMP among all the city departments. The City Engineer has been designated as the LBSWMP Coordinator. Particular responsibilities include:

- Coordinate storm water and outreach activities
- Be recipient of reporting forms and budget information prepared by other Departments



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- Compile the City's Annual Report and Budget
- Coordinate City-Wide Task Force meetings
- Participate on the Los Angeles County committees and keep the City-Wide Task Force informed
- Assist other city departments and bureaus in organizing storm water quality training for staff

Although coordination of the LBSWMP will be the responsibility of the Bureau of Engineering, this program is a citywide program. The cooperation, participation and coordination across all departments will be required in order to achieve a successful program and meet regulatory compliance. In general, the responsibilities for other departments and bureaus include:

- Implement elements of the LBSWMP
- Revise existing policies and procedures
- Participate on the City Wide Task Force and focus groups
- Prepare Budget Reports
- Prepare annual report forms
- Educate and Train staff

A Citywide program implementation strategy has been developed to facilitate this process among the city departments, and is described herein. The program management structure consists of a Citywide Task Force and several focus groups.

#### *CITY-WIDE TASK FORCE*

The Citywide Task Force will facilitate the coordination and oversee the implementation of the LBSWMP among the various departments. Ideally, every City department should be represented on the Citywide Task Force but this is not practical or efficient. The following departments serve on this committee: City Attorney, City Prosecutor, Community Development, Fire, Harbor, Health & Human Services, Long Beach Energy, Parks, Recreation & Marine, Planning & Building, Port of Long Beach, Public Works and Water.

An active Citywide Task Force is critical during the commencement stage of this Program. The Citywide Task Force members will provide guidance during this integration stage, disseminate information and obtain approvals from their respective departments, as necessary.



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After the integration stage, the City-Wide Task Force will oversee the operation of the LBSWMP to ensure proper and timely implementation and resolve any future issues or conflicts.

#### *FOCUS GROUPS*

The focus groups are a subset to the Citywide Task Force. The focus groups will concentrate on integrating the LBSWMP elements into the City's procedures, guidelines and standards. There are six focus groups, five temporary groups and one permanent group:

- Illicit Connections and Illicit Discharges
- Development Planning and Construction
- Public Agency Activities
- Industrial and Commercial Site Visits
- Public Education and Employee Training
- Legal Authority/Enforcement

Once the integration of the LBSWMP elements is complete, the focus groups will meet on an "AS NEEDED" basis only. However, the Public Outreach and Employee Training focus group is permanent and will always be active. This focus group is the corner stone to the success of the LBSMWP.

#### *LOS ANGELES COUNTY LEVEL OF OPERATION*

Los Angeles County presides over seven countywide committees, one Executive Advisory Committee and six Watershed Management Committees, to coordinate and facilitate the implementation of the Los Angeles County Municipal Storm Water Permit Order No. 96-054. **(NOTE: The LARWQCB and the County and Co-permittees are in negotiations for a new Permit. It is expected the new Permit will be issued end of November 2001)**

Serving on several county committees, the City will continue to be an active participant. The City is a member of the Executive Advisory Committee, the Los Angeles River Watershed Management Committee and the San Gabriel River Watershed Management Committee. The city will continue to share information with other cities as part of the countywide program and coordinate its efforts with those of the County to the extent practicable.



#### *ACTIVITIES AND RESPONSIBLE DEPARTMENTS*

The various LBSWMP activities and requirements are listed in **Table 2-1 (at the end of this section)** along with the responsible City department. For more details about the LBLBSWMP activities and requirements, refer to the individual section of the LBLBSWMP contained herein.

#### *GENERAL INDUSTRIAL ACTIVITIES STORM WATER PERMIT (GIASP)*

The City of Long Beach does not choose to exercise the option of seeking coverage under the Municipal storm water permit for the City's Phase I industrial facilities. The City's Phase I industrial facilities, which are the Airport, the Harbor facilities and South East Regional Resource Facility (S.E.R.R.F.), will continue to operate under their current GIASP. The implementation of the GIASP for the Harbor facilities is the responsibility of the Harbor Department. The implementation of the GIASP for both the Airport and SERRF is the responsibility of the Public Works Department.

The City will coordinate its efforts in implementing the GIASP and Municipal Storm Water Permit through the Citywide Task Force Committee. Both the Harbor Department and Public Works Department serve on this committee.

### **2.3 LEGAL AUTHORITY**

The Long Beach Municipal Code currently contains ordinances which govern activities within the City that adequately address illicit connections and illicit discharges to the storm drain system, and to prosecute violators. These code sections are identified and summarized in **Table 2-2 (at the end of this section)**, Existing Legal Authority from Long Beach Municipal Code Applicable to Storm Water Management Programs.

As the implementation of the LBSWMP progresses, the Citywide Task Force will evaluate the need to strengthen the code sections, as necessary. Within the next two years, the Citywide Task Force will also consider the possibility of consolidating the existing codes into one ordinance for ease of reference and implementation.